# DAISY Consortium logoAgenda for the DAISY General Meeting to be held in Amsterdam, The Netherlands, on June 5, 2025, at 1530 CEST (1330 UTC)

## About the General Meeting

The General Meeting will be held in person in Amsterdam, The Netherlands and as a webinar on the Zoom platform. Observers are welcome in person or online, whether from Full or Associate Members, Friends or Inclusive Publishing Partners, Individual Supporters or people interested in the work of the DAISY Consortium. Online observers can register in advance at [daisy.org/agm2025](https://daisy.org/agm2025). To enquire about the limited places for in person observers please [complete the online form](https://forms.office.com/Pages/ResponsePage.aspx?id=zYgEVmxrFU6N6iFiSgPbXzTOSIh0nMlKnAbb_I5h6BtUQjYwOFgxUEM4NkRUSTFDRVZBNDU5MTZZSi4u) or write to [rorme@daisy.org](mailto:rorme@daisy.org?subject=In%20person%20observer%20for%20the%20DAISY%20general%20meeting%20on%205th%20June%202025).

In accordance with the articles of the DAISY Consortium, the General Meeting will adopt resolutions by simple majority through open ballot voting of the Full Members present. The formal business will be conducted first, and then there will be short presentations.

## Draft Agenda

01 Welcome and Meeting Arrangements

The President of the DAISY Consortium Maarten Verboom will open the Annual General Meeting of the DAISY Consortium.

02 Attendance and Apologies

## 02.01 Full Members Present

The persons representing Full Members will introduce themselves. Following the Articles of the DAISY Consortium, only Full Members have voting and election rights which are exercised by their official representatives who are present. During the introductions they indicate the Full Member organization they represent.

## 02.02 DAISY Consortium Staff Members Present

The DAISY Consortium’s staff members present will introduce themselves.

## 02.03 Apologies Received

Received apologies will be announced.

## 02.04 Welcome to Associate Members, Friends and Guests Present

The President will welcome Associate Members, Friends and other observers.

03 Acceptance of the agenda

Changes in the Agenda, if any, will be integrated into the agenda.

04 Confirmation of the Scribe

It is proposed that the Chief Executive Officer Richard Orme will be responsible for producing the minutes.

05 Review and Approval of the Minutes of the 2024 General Meeting held on May 30, 2024

Paper: [05 Draft Minutes Annual General Meeting, May 30, 2024](https://dl.daisy.org/web/minutes/Draft_minutes_DAISY_AGM_2024.docx)

Formal approval of the minutes is required.

06 Annual Report 2024

Paper: [DAISY Consortium Annual Report 2024](https://dl.daisy.org/board/AGM2025/Draft_DAISY_Annual_Report_2024.docx)

The Annual Report provides an overview of the main activities of the DAISY Consortium during 2024, highlights the achievements of DAISY Members, and includes a summary of the audited accounts.

## 06.01 Annual Report

The Chief Executive Officer will introduce the Annual Report.

## 06.02 Annual Report: Financials

The Treasurer Alice O’Reilly will present the financial part of the Annual Report.

## 06.03 Approval of the Annual Report 2024

The President will present the Board’s recommendation to the General Meeting concerning the approval of the Annual Report for 2024.

07 Discharge of the Board for 2024

Formal decision required. By discharging the Board of Directors, the General Meeting formally approves the Board’s action in the business year 2024.

09 New and changing memberships

Welcome to new members, friends and supporters. Formal approval may be required for some membership classes.

08 Decision on the Membership Fees for 2026

Formal decision required. The Treasurer will present the Board’s recommendation to the General Meeting concerning the fees coming into effect on 1st January 2026

Formal decisions required.

11 Location of the General Meeting 2026

The President will inform about next year’s meeting.

12 Presentation of topical DAISY activities

An informative presentation showing some activities of the DAISY Consortium to deliver our shared mission.

13 Close of meeting